

Agenda 05 20 17  
AOD Diaconate Community Board

Call to Order 8:00 am –

Morning Prayer – bring your Breviary, phone or tablet

Role Call

Approval of Minutes for March 18, 2017

Report from Office of Clergy and Consecrated Life - Kevin

Old Business:

- Still in need of a senior status deacon board member
- Regional Coordinator restructure/nominations
- USCCB formation certification - update
- Memorial marker – donation report and day to dedicate
  - Revisit wording – Deacon to Diaconate Community to include wives
- Mosaic Morning of Reflection – April 29 – very successful
- Convocation report

New Business:

- Discussion for election for board officers – the appropriate time

Open Forum Discussion

Next Meeting:

Meeting Adjournment

AOD Diaconate Community Board  
Meeting Minutes May 20, 2017

Meeting Called to order 7:57 am

Attendees: Kevin Breen, Dennis and Brigid Loffreda, Tim Maxwell, Stan Avery, Skip Rogers, Marc Rybinski, Glenn and Sharon Melenyk

Minutes from meeting of March 18, 2017 – accepted

Report from Office of Clergy and Consecrated Life – Kevin Breen

- The transition for the Vicar of Clergy and Consecrated Life is July 1, 2017.
  - We wish the best for Msgr. Hogan as he departs and takes on his new assignment as Pastor of St Fabian.
  - We welcome Fr. Spezia and look forward to working with and supporting him in his new assignment as the vicar.
- There are currently 6 applicants for the 2018 diaconate admission.
  - Two of the applicants will require annulment review prior to final admission.
    - There are conflicting opinions and to where the review will go – one opinion is that the Rota in Rome need to review, the other opinion is that three judges from the local tribunal review the case.
    - This is to make sure that the process was properly followed, there is no scandal, and the marriage annulment is valid.
    - The decision is to have the local tribunal review and the archbishop give final approval.
  - Two candidates are provisionally accepted but may be delayed until the necessary prerequisite classes are complete
- Men's retreat with Fr. Dan Crosby has 12 signed up to attend so far.
- Assignment board met on May 2 and all assignments have been approved.
  - Only 8 are requesting change of assignments
  - 6 -8 are taking senior status (active)
  - 6 -8 are taking senior status (retired)
  - 1 assignment is on hold because the parish has an administrator and not a pastor
- Erin is working out very well as the admin for the diaconate
  - Fantastic work and attitude
  - Looking to organize another women's day of reflection for the fall
  - She was instrumental to the success of the April 29 day of reflection

- Background check for the deacons are done every 7 years – forms were emailed and because there were many that were not done a large batch went out this year
  - The form used was the one for the application and the office is looking at creating one for the current deacons
- Blessed Sacrament Cathedral has become a destination place for wedding
  - Looking to have a group of deacons who would regularly be available to service the wedding couples
  - Duties include filling out the A form, meeting with the couple and presiding at the service in the non-Mass situations.
  - So far 15 deacons have expressed interest. There is a push to have a unified diocese marriage prep process

### Old business

- Still in need of a senior status deacon to serve on the board – Kevin will look into have Erin send a email/ mailing out to the active senior status deacons seeking a volunteer
  - Regional Coordinators
  - Four coordinators are needed one from each region
  - Supplement the community board and be an additional resource for correspondence and information
  - Will be appointed by the board and serve two-year terms
  - Next meeting – bring nominations and the board will vote
  - If you nominate someone please contact them prior to the meeting to see if they would be willing to serve if elected
- Memorial Marker
  - As of the meeting over \$900 has been collected for the memorial marker – the last day for contribution is May 20 – any excess funds would be donated to the St Aloysius outreach program
  - There was discussion about the wording on the marker at the request of one deacon to include the wives – possible wording would change deacons to diaconate community – the board voted to maintain the original wording as there is no intention to slight the wives
  - A discussion ensued as to when we should have the dedication of the memorial – since summer will be upon us and the engraving still needs to be done on the marker the consensus was to have the dedication in September – It was suggest that Saturday, September 16 after the Community Board Meeting – the board meeting would be held at Holy Sepulchre Cemetery – the board meeting would be open to all deacons and their wives and of course all deacons and wives would be invited to the dedication
- Convocation

- Planning is well underway
- Archbishop Vigneron will speak to us on Thursday evening
- Fr. Spezia will speak to us Friday morning and will hopefully be able to stay the whole time
- Deacon Ralph Poyo is the principle presenter Friday evening and Saturday
- Due to fire and reconstruction of the facilities, access to the main lobby and the building east of the tower is closed
- Sign in will be in the east tower and we will all stay in the north wing
- There will be additional shuttles to the meeting rooms and board members may be needed to help drive the shuttles
- Common meals will be held in the Zoo Bar in the meeting building
- Area where the vendors would be – will be a sitting area so deacon and wives would have a place to stay and relax between sessions
- Again the board will have a meet and greet table
- The Archbishop will have a new secretary and Kevin will help him with the deacon protocol

#### New Business

- Board officer elections
- When is the most appropriate time
- After discussion – the election of board officers often occurs during the session when new members are seated
- Although it was thought that officers would serve for two years – it became clear that an officer could have their term end in the middle of their office
- Decision – board officers would be elected every year in during the first meeting of the seating of new board members
  - Generally that will be in March
  - This will ensure that a seated board member will be an officer
  - Offices are Chair, Vice-Chair and Secretary

*May I suggest all outgoing and incoming members be eligible to vote at that meeting including regional coordinators– regional coordinators would not be eligible for officer status. This could be a discussion topic next meeting*

#### Open Forum

- The intention is to get out the Diaconate Handbook in October – suggest that electronic format as the primary choice and those without email receive a hard copy
- Stan Avery had a question about clerical collars for deacon

- He encountered a person who was very upset after that person found out that they were speaking to a deacon wearing a collar thinking that he was a priest.
- There will always be some confusion and part of our protocol is to wear an identifying mark that we are deacons and make it verbally known.
- The archbishop had decided that black shirts are appropriate.
- Kevin will put in the clergy news the policy on clerical collars for deacons.

Next Meeting: Saturday July 15 8:00 am at SHMS – Dearden Porch