

**Regular Meeting
AOD Community Board
Sacred Heart Major Seminary
Meeting Minutes of November 18, 2023**

Meeting called to order: 8:06 a.m. by Deacon Ortisi

Morning prayer: Liturgy of the Hours prayed as a group

Roll Call

Present:

Deacon Hector and Roci Anaya
Deacon Chris Beltowski
Deacon Regis and Ann Buckley
Deacon Bob Calleja
Deacon Perry and Mary Clark
Deacon Dave and Kelly Fleming
Deacon John and Sue Fitzmaurice
Deacon Tom Houle
Deacon Francis King
Deacon Russ and Trisha Ortisi
Deacon Aaron and Julie Poyer
Deacon Rick and Anna Rhein
Deacon Bob Gajda

Absent:

Sharon Beltowski
Lucy King
Christine Calleja
Deacon Dennis and Brigid Loffreda
Connie Houle

Review of minutes of September 16, 2023: Deacon Poyer moved to approve the minutes as presented. Motion seconded by Deacon Calleja.

First order of Business:

Report from Office of Clergy and Consecrated Life-Deacon Beltowski
September 21-24, 2023, Boyne Mountain- diaconate convocation well attended, positive feedback on presenter Fr. John Riccardo, ACTS XXIX
September 27, 2023, SHMS- vocation awareness meeting well attended.
October 7, 2023, SHMS- Caesar Cruz and David Smith ordained to the permanent diaconate.
October 21, 2023, Our Lady Queen of Martyrs- ongoing formation meeting for deacons held, topic annulments.
October 25, 2023, virtual- all deacon meeting
Sr. Esther discussed National Eucharistic Revival
October 29, 2023, SHMS- Jubilee
received positive feedback on catering.
Open positions and nomination process communicated to diaconate community
Appreciation expressed to outgoing community board members Deacon Gajda and Deacon Russ and Trish Ortisi
Diaconate formation program- increased interest in program and number of applications submitted this year.
Deacons Beltowski and Gemellaro, directors' conference, Cincinnati, OH

topics of discussion included proper way to address permanent deacons.
title of "Reverend Mister" reserved for transitional deacons.

Old Business:

Deacon Wives Fellowship Survey, Kelly Fleming and Ann Buckley
results distributed for review.

discovered after Survey Monkey link distributed that free version records only ten
responses wives on community board completed survey on behalf of
community. Kelly and Ann will look into options for future surveys

Convocation-

exploring options for future convocations due to unexpected, substantial cost
increase associated with the 2023 Convocation.

January 26, 2024, 6:00 pm to 10:00 pm, Our Lady Queen of Martyrs- Diaconate

Community Euchre/Fellowship Night

potluck dinner, do not need to play to attend, email registration to follow

Continuing Education/ Formation (Deacon Clark)

next session will be on spirituality and how to make the best use of spiritual
direction location and date to be determined

Update on process for connecting with community (inactive deacons, widow/widowers)
(Deacon Clark)

discussed semi-annual outreach. Currently in process-

telephonic outreach to deacons who haven't been seen at recent
community events is receiving positive feedback

Upcoming Event Dates

January 26, 2024, Our Lady Queen of Martyrs- Diaconate Community Euchre Night April

April 6, 2024- Eucharistic Revival

all day event followed by Mass

New Business / Open Forum Discussion

Community Board Member Elections

not a lot of responses received yet.

Deacon Rick accepted the position of chair.

Co-chair and recording secretary positions up for election.

Discussed building in a process of advancing co-chair to chair in the
future discussion held regarding positions.

For the good of the community:

September 21, 2024 (tentative date), SHMS- mini-convocation

accepting suggestions for presenter.

Deacon funerals

Deacon Gajda provided Deacon Beltowski with funeral planning information
form ,to be used by deacons, for review and consideration

Deacon Beltowski discussed process for inviting a bishop to celebrate a deacon's
funeral. Reminded board that deacons bear witness to the church in life

AND death and stressed importance of the funeral Mass discussed adding funeral protocol to
diaconate handbook.

Next Meeting: January 20, 2024, 8:00 am at SHMS

Meeting ended in prayer: 9:14 am by Deacon Clark

Deacon Poyer moved to end the meeting, seconded by Deacon Clark