

Agenda 01 20 18
AOD Diaconate Community Board

Call to Order 8:00 am

Morning Prayer – bring your Breviary, phone or tablet

Role Call

Approval of Minutes for November 11, 2017

Report from Office of Clergy and Consecrated Life - Kevin

Old Business:

- USCCB formation certification – final report
- Review of Solanus Casey Event
- Couple Retreat – Feb 16 – Feb 18 – Capuchin Retreat Center
- Exultet workshop – March 3 at SHMS 8:30 am-11:30 am
- Community Board nominations and election
- New deacon welcoming meeting/event – Discussion and Planning
 - April 21?
 - Breakfast or Lunch?
 - Presentation or open forum?

New Business

- Enlarge the Community Board with non-elected positions
 - When would we like to implement
 - What would be the positions
- Diaconate couples social or educational event
- Proposed Meeting Dates for the following year to be finalized in March
- May 19, July 21, Sept 15, Nov 17, Jan 19, 2019, Mar 16, 2019

Open Forum Discussion

Next Meeting: March 17, 2018 with installation of new board members and election of officers

Meeting Adjournment

AOD Diaconate Community Board
Meeting Minutes January 20, 2018

Meeting Called to order 7:50 am

Attendees: Kevin Breen, Brigid Loffreda, Skip Rogers, Stan Avery, Glenn and Sharon Melenyk

Minutes from meeting of November 11, 2017 – accepted

Report from Office of Clergy and Consecrated Life

Convocation

- The 2019 Convocation is moved to Boyne Mountain
- The hotel facility will be undergoing extensive renovations and rebuilding which was precipitated by last year's fire
- Renovations may not be fully completed by September 2019
- The convocation tentative dates are October 17-20

Diaconate Assignments

- The assignment process is moving along – approximately one-third of the deacon are up for renewal/reassignment
- Unless a deacon receives a letter and their formal assignment is not expired, nothing needs to be done
- At the time however any deacon may apply for reassignment and if wish to do so needs to complete the form by the end of February
- The list of parishes/pastors requesting deacons is posted in the Community News and will continue to be periodically listed
- Note some pastors have been looking for years and there are some parishes/pastors who are open to having a deacon but are not on the list

Formation

- There are 4 new applicants and 1 re-application of a person who was accepted in 2010 but did not continue due to family issues
- Seven are slated to be ordained in October
- One current aspirant was asked to leave the program after the formation team discerned he was not right for the program and his calling was not to the diaconate
- There seems to be more interest later of men seeking the diaconate as seen by follow up of those attending "Formation information sessions – one or two usually sign up to start taking classes
- Next information evening is Feb 28
- Kevin is always look for parishes to hold information sessions

- Stan brought up that he rarely sees formation information nights published at the parish level – maybe the parishes with help from the diocese do more to get the word out at the parish level

Central Offices

- Erin is spending much of her time with the immigration department as there is an ongoing process for recertification in the schools
- Fr Spezia has a new admin who is doing well and Fr Spezia himself is settling into his new role

Old Business

USCCB visit wrap up

- No formal report received in the Diaconate office yet
- Kevin has been in communication with the review committee members
- The report on their end was finally compiled in December and was review and scheduled to be sent out late December - the Archbishop office may already have the report
- However Kevin was assures that our program was found to be good
- Kevin will share the results as soon as he get them

Beatification of Solanus Casey

- Went well
- The consuming of the extra consecrated host was the only real down side as many of us consumed over 100 hosts

Couples Retreat

- Feb 16-18 at the Capuchin Retreat Center
- as of the meeting date there were 10 couples signed up

Exsultet training

- Saturday March 3, 2018 @ SHMS
- With Joseph Balistreri, AOD Music Director

Will be open to deacons and other interested parties

Mosaic Day of Reflection

- Saturday March 24 at SHMS 10 am to 1 pm
- Speaker is Debbie Herbeck of *Renewal Ministries*

Community Board Elections

- Nominations are due by January 31
- There are four open seats and as of the meeting date there were six nominations
- Kevin to contact nominees to confirm willingness to serve

- List of nominees – “the ballot” - to go out second week of February to community – and voting is to be completed by Feb 28
- The newly elected board members will be contacted by Kevin soon after March 1 and will be seated at the March 17 meeting

Newly Ordained Deacon Event

- Decision is to have a breakfast on Saturday April 21, 2018 from 9am to 11 am at SHMS
- Those ordained on October of 2016 will be invited in addition to those ordained in Oct 2017
- The main goal is to find out how they are doing with secondary goals fellowship and creating interest in provide service to and being involved with the community at large
- The newly ordain guests will be sent a series of reflective question to help with our discussion
- Glenn will prepare the questionnaire and share with the board in February
- Hot topic will include adjusting to the pastor and staff, duties, unpleasant surprises
- Since the event takes place after the seating of the new board – the past year’s board members will be invited to participate

New Business / Open discussion

Community Board Size

- The size of the community board will increase to eight couple over the next two years
- Follow up discussions we held on a previously touch upon was the subject about enlarging the board with non-elected member
- It was decided that for now the size and board structure to remain the same as we adopted last summer with eight couple and the assistant director of the diaconate
- It was decided that special projects may have leads but would not be regular board member – when a report is necessary that person(s) would be invited to a regular board meeting to give a presentation/update

Couples’ Events

- The suggestion of couple social or educational events was discussed and the board is asked to bring thoughts and ideas to the next meeting as to what, who and when.

Propose meeting dates of May 19, July 21, Sept 15, Nov 17, Jan 19, 2019, Mar 16, 2019 were accepted

Outside Ministries

- One of the topics for the new ordained event concern outside ministries. Discussions ensued about outside ministries not only for the newly ordained but the community at large.
- Many times deacons are searching for something more to do but do not know where to turn or what is involved.
- Many deacons have involvement, knowledge and resources about specific ministries.
- Not only should we have a “clearinghouse” of ministries but have names of deacons who are willing to share the experiences and advice including suggested contact recourses.
- This might be a good topic for the fall mini-convocation.

Assignment Board

- Kevin asked if any of the community board members are willing to participate in the assignment process by coming to the assignment board meeting when the deacon assignments are made
- Two community board members would be welcome to participate
- This is a non-voting observer invitation
- Since there were a number of members missing and the new board would be seated in March – it was decided to place the request in the minutes and those willing to participate would be “elected” by draw if more than two submit their names at the March meeting

Meeting adjourned at 9:15

Next meeting Saturday March 17 2018 at 8:00 am at SHMS